



**Milford United Methodist Church**  
**Connect • Grow • Serve**

### **WEDDING DATE REQUEST FORM**

*During your first meeting with the clergy, you will schedule future meetings; one will include the designated Wedding Coordinator*

Bride Name: \_\_\_\_\_ Groom Name: \_\_\_\_\_

Bride Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Groom Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address (Bride or Groom) \_\_\_\_\_  
\_\_\_\_\_

Relationship to Church: \_\_\_\_\_

Wedding Date: \_\_\_\_\_ Time: \_\_\_\_\_

Rehearsal Date: \_\_\_\_\_ Time: \_\_\_\_\_

Officiating Clergy: \_\_\_\_\_

Planned Wedding Site: \_\_\_\_\_

If Outdoors, alternate site in case of rain: \_\_\_\_\_

Reception Site: \_\_\_\_\_

Approx. number of guests: \_\_\_\_\_

#### **FOR OFFICE USE ONLY**

Building Deposit: \$150      Date Received: \_\_\_\_\_      Check #: \_\_\_\_\_

Received by: \_\_\_\_\_

Calendar Updated By: \_\_\_\_\_      Date: \_\_\_\_\_

Clergy Approval: \_\_\_\_\_

\* A copy of this form must go to the Clergy, the Wedding Coordinator, the Church Office and the Person requesting this reservation.

**\*NOTE: Receipt of this completed form with deposit constitutes a reservation at this church. The deposit is refundable until 3 months before the wedding date.**